



Republic of the Philippines

## Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

24 June 2026

DIVISION MEMORANDUM

No. 425 s. 2026

### CALL FOR PARTICIPANTS TO THE POSTGRADUATE CERTIFICATE IN LITERACY REFORM AND EDUCATION POLICY LEADERSHIP

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. In reference to **DepEd Memorandum No. DM-OULS-2026-244** dated June 16, 2026, entitled **Postgraduate Certificate in Literacy Reform and Education Policy Leadership for Functional Division Chiefs and Third-Level Officials**, this Office disseminates the said memorandum for information and appropriate action of concerned personnel.
2. The program, implemented by the National Educators Academy of the Philippines (NEAP) in partnership with the Asian Institute of Management (AIM), aims to strengthen the competencies of education leaders in strategic leadership, systems thinking, literacy reform, and evidence-based policy development. The program shall be conducted through a combination of **face-to-face and online learning sessions** from **July to October 2026**.
3. Interested and qualified Functional Division Chiefs and Third-Level Officials are encouraged to signify their interest and accomplish the required online enrollment form, subject to the guidelines and requirements stipulated in the attached memorandum. Participation slots shall be filled on a first-come, first-served basis.
4. Attached is a copy of the Memorandum for reference and guidance.
5. For information and appropriate action.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Memorandum No. DM-OULS-2026-244

To be indicated in the Perpetual Index  
under the following subjects:

POSTGRADUATE CERTIFICATE  
DIVISION CHIEFS  
THIRD LEVEL OFFICIALS

SGOD- call for participants to the postgraduate certificate in literacy reform and education policy leadership  
SDSKAPR8-000946/June 24, 2026



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

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**MEMORANDUM**  
**DM-OULS-2026- 244**

**FOR : Undersecretaries**  
**Assistant Secretaries**  
**Bureau and Service Directors**

**JOCELYN DR ANDAYA**  
Regional Director, National Capital Region  
Concurrent Officer-in-Charge  
Office of the Assistant Secretary for Operations

**TOLENTINO G. AQUINO**  
Regional Director  
DepEd Region III

**CARLITO D. RICAFORT**  
Regional Director  
DepEd Region IV-A CALABARZON

**RONNIE S. MALLARI**  
Regional Director  
DepEd Region IV-B MIMAROPA

**All Others Concerned**

*Carmela Oracion*  
**FROM : CARMELA C. ORACION** *agpe*  
Undersecretary for Learning Systems

**SUBJECT : POSTGRADUATE CERTIFICATE IN LITERACY REFORM AND**  
**EDUCATION POLICY LEADERSHIP FOR FUNCTIONAL DIVISION**  
**CHIEFS AND THIRD LEVEL OFFICIALS**

**DATE : 16 June 2026**

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1. In strengthening the Department of Education's internal leadership capacity by developing leaders who can design and lead evidence-based, context-responsive reforms, DepEd, through the National Educators Academy of the Philippines (NEAP), in partnership with the Asian Institute of Management (AIM), hereby announces the conduct of the **Postgraduate Certificate in Literacy Reform and Education Policy Leadership** for qualified and registered DepEd Functional Division Chiefs and Third-Level Officials.



2. This intensive program aims to equip leaders to become proactive reform architects who champion literacy policies that improve learning outcomes and promote effective system governance, anchored on DepEd’s reform agenda. It focuses on building competencies in strategic leadership, systems and futures thinking, and evidence-based policy development by drawing on global benchmarks and adapting them to local contexts. Specifically, it aims to enable participants to:
  - a. Establish foundational understanding of the literacy crisis and strengthen strategic and systems leadership capabilities.
  - b. Translate strategic insights into actionable, evidence-based, and participatory policy designs.
  - c. Bridge policy design with execution by creating governance, Monitoring and Evaluation, and implementation frameworks.
3. This intensive program will run for 12.5 days. See **Annex A** for the detailed program schedule.

Module	Topic	Days	Modality	Venue
1	Strategic and Systems Leadership for Literacy Reform	5 (Full-days)	In-person (Face to Face)	AIM Campus, Paseo de Roxas, Makati City
2	Policy Development, Evidence, and Co-Creation	5 (Half-days)	Live Online Sessions	To be provided
3	From Policy to Implementation – Institutionalizing Reform	5 (Full-days)	In-Person (Face to Face)	AIM Campus, Paseo de Roxas, Makati City

4. It combines case-based learning, policy labs, and applied reform design, ensuring participants not only acquire knowledge but also co-create real solutions to DepEd’s literacy challenges. Throughout the program, participants will conceptualize and implement an Action Learning Project (ALP), a reform proposal aligned with DepEd’s Literacy Reform Agenda. This will be presented to DepEd Senior Leadership and AIM Faculty during the final session.
5. The course shall culminate in a graduation and oath-taking ceremony. Participants who successfully complete all requirements shall be awarded a Certificate issued by the Asian Institute of Management and shall likewise be granted AIM Alumni status. In addition, they shall receive one (1) year of continuing learning support through Udemy for the Government sector to further strengthen their professional and leadership development.
6. The expected participants are Functional Division Chiefs and Third-Level Officials from DepEd Central Office who signified their interest and responded to DM-OM-OULS-2026-092, “**Call for Participants for the Post-Graduate Certificate in Literacy Reform and Education Policy Leadership,**” and accomplished AIM

enrollment form. The list of qualified DepEd CO participants is attached as **Annex B** for reference.

7. In addition, **five (5)** slots remain available for participation in the program. These slots are now open to qualified Functional Division Chiefs from the National Capital Region (NCR), Region III, Region IV-A (CALABARZON), and Region IV-B (MIMAROPA), and shall be filled on a **first-come, first-served basis**.
8. Interested Functional Division Chiefs or Third Level Officials from the said regions **are required to accomplish the online enrollment form and attend the Online Kick-Off Orientation**. Details are as follows:

<b>A. Online Enrollment form</b>	
<b>Link</b>	<a href="https://tinyurl.com/Participant-Enrollment-Form">https://tinyurl.com/Participant-Enrollment-Form</a>
<b>Deadline</b>	<b>June 23, 2026</b>
<b>B. Online Kick-Off Orientation</b>	
<b>Link</b>	<a href="https://tinyurl.com/NEAP-Kick-Off-Orientation">https://tinyurl.com/NEAP-Kick-Off-Orientation</a>
<b>Date and Time</b>	<b>July 7, 2026 (3:00 pm – 4:30 pm)</b>

9. The cost of participation, including learning materials, lunch, and snacks during sessions, shall be free of charge. However, travel expenses shall be charged against the respective Bureau/Division local funds, subject to existing accounting and auditing rules and regulations.
10. For any questions and concerns, please contact the **NEAP Scholarships Secretariat** through [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and/or landline (02) 8715-9919.
11. For immediate dissemination and appropriate action.



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**Annex A**

**PROGRAM SCHEDULE**

**Program Kick-Off Orientation (Online)**

**Link:** <https://tinyurl.com/NEAP-Kick-Off-Orientation>

**Date:** July 7, 2026 (3:00 pm – 4:30 pm)

**Module 1: Strategic and Systems Leadership for Literacy Reform**

**Duration:** 5 Days (Face-to-Face at AIM Campus)

Schedule	Day	Topic	Learning Activity/Output
July 10, 2026 (8:30am–5:00pm)	Friday	Understanding the Literacy Challenge	Systems Mapping Workshop – Literacy Systems Map
July 24, 2026 (8:30am–5:00pm)	Friday	Leadership for Reform and Transformation	Bridging Leadership Reflection – Leadership Map
July 31, 2026 (8:30am–5:00pm)	Friday	Strategic and Futures Thinking	Futures Literacy Lab – Scenarios for Literacy 2035
August 7, 2026 (8:30am–5:00pm)	Friday	Global Best Practices in Literacy Reform	Case Analysis – Global-to-Local Policy Transfer Matrix
August 14, 2026 (8:30am–5:00pm)	Friday	From Insight to Strategy	Policy Canvas Design – Policy Reform Concept Note

**Module 2: Policy Development, Evidence, and Co-Creation**

**Duration:** 5 Half-Days (Online)

Session	Day	Topic	Learning Activity/Output



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August 21, 2026 (8:30am–12:00pm)	Friday	Polycymaking in the Philippine Government System	Policy System Mapping
August 27, 2026 (8:30am–12:00pm)	Friday	Evidence-Based Policy Design	Results Framework and Indicator Matrix
August 28, 2026 (8:30am–12:00pm)	Friday	Design Thinking for Policy Innovation	Policy Innovation Sprint – Prototype Policy Design
September 4, 2026 (8:30am–12:00pm)	Thursday	Stakeholder Engagement and Strategic Communication	Stakeholder and Communication Plan
September 11, 2026 (8:30am–12:00pm)	Friday	Mentoring and Policy Refinement	Policy Draft with Integrated Feedback

### Module 3: From Policy to Implementation – Institutionalizing Reform

**Duration:** 5 Days (Face-to-Face at AIM Campus)

Session	Day	Topic	Learning Activity/Output
September 18, 2026 (8:30am–5:00pm)	Friday	Governance and Institutional Readiness	Organizational Readiness Assessment Report
September 25, 2026 (8:30am–5:00pm)	Friday	Resource Mobilization and Partnerships	Partnership and Resource Strategy Plan
September 26, 2026 (8:30am–5:00pm)	Friday	Monitoring and Evaluation Frameworks	Policy M&E Framework
October 2, 2026 (8:30am–5:00pm)	Friday	Capstone Coaching and Refinement	Final Policy Pitch Deck
October 9, 2026 (8:30am–5:00pm)	Friday	Capstone Presentation and Graduation	Capstone Presentation and



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			Comprehensive Policy Reform Plan
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**Capstone Component: Action Learning Project (ALP)**

Throughout the program, participants will conceptualize and implement an Action Learning Project (ALP).

The ALP integrates learning from all modules and will be presented to Senior Leadership in the participants' home organizations and AIM Faculty during the final session.

**Training Output:**

Final Capstone Policy Proposal and Implementation Plan which may include:

- Literacy Systems Map
- Policy Reform Concept Note
- Policy Draft with Stakeholder and Communication Plan
- Governance and M&E Framework



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**Annex B**

**POSTGRADUATE CERTIFICATE IN LITERACY REFORM AND EDUCATION POLICY LEADERSHIP  
FOR FUNCTIONAL DIVISION CHIEFS AND THIRD LEVEL OFFICIALS  
(Official List of Participants from DepEd Central Office)**

#	Last Name	Given Name	M.I.	Position	Strand	Office/Bureau
1	ABESAMIS	GERSON	M.	Director IV	Learning Systems	Office of the Director (BLD-OD)
2	BARRION	JHON ERLIX	R.	OIC- Supervising Education Program Specialist	Learning Systems	Education Assessment Division (BEA-EAD)
3	BELOY	EBENEZER	A.	Director III	Learning Systems	Office of the Director IV (BCD-OD)
4	BERMUDEZ	MARIO	M.	Director III	Learning Systems	Office of the Undersecretary for Learning Systems (ARAL Secretariat)
5	BONGON	ROSALIE	E.	Division Chief	Learning Systems	Student Inclusion Division (SID)
6	BUENVIAJE	JEROME	T.	Assistant Secretary	Learning Systems	Bureau of Curriculum Development and Bureau of Learning Delivery
7	CABAUATAN	MICHAEL JOSEPH	P.	Director III	Learning Systems	National Educators Academy of the Philippines
8	CACACHO	JANE	C.	Director IV	Learning Systems	National Educators Academy of the Philippines
9	CORPUZ	RODERICK	P.	Division Chief	Learning Systems	Policy and Quality Assurance Division





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10	DEL VALLE- RAMOSO	MA. GUIA	M.	Director III	Learning Systems	Office of the Director IV (BCD-OD)
11	DILAG	MARIANNE	A.	Division Chief	Operations	Learner Rights and Protection Office
12	DUTERTE	LOUIE	C.	Division Chief	Finance	Operations and Data Management Division (GASS-ODMD)
13	DY	KEVIN ANSEL		Director III	Learning Systems	Bureau of Learning Resources
14	FULGENCIO	ALVIN JR.	B.	Division Assistant Chief	Learning Systems	National Educators Academy of the Philippines-QAD
15	FUTALAN	ESTER	A.	Director III	Learning Systems	Office of the Director (BLD-OD)
16	JIMENEZ	EDWARD	C.	Director III	Operations	Office of the Undersecretary for Operations
17	LLAMAS	CARLOS III	B.	Division Chief	Learning Systems	National Educators Academy of the Philippines-QAD
18	LOPEZ	JENNIFER	E.	Director IV	Operations	Office of the Undersecretary for Operations
19	MAGSALIN	PETER MARC	D.	Director IV	Learning Systems	Bureau of Curriculum Development- Office of the Director IV
20	MALLARI	EMILY	A.	Division Chief	Learning Systems	Teaching and Learning Division (TLD)
21	MORCILLA	MARIFE	T.	Division Chief	Learning Systems	Professional Development Division (NEAP-PDD)
22	MOTITA	PAULO II	O.	Division Chief	Operations	School Sports Division (BLSS-SSD)
23	ORTIZ	ANA KRISTELLE	G.	Director III	Learning Systems	Office of the Director (NEAP-OD)
24	RAMIREZ	DAN FAUSTIN	R.	Director III	Learning Systems	Office of the Undersecretary for Learning Systems





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25	ROCENA	LADY ANGELA	M.	Director III	Learning Systems	Office of the Director (BEA-OD)
26	SANTOS	KEVIN CARL	P.	Director IV	Learning Systems	Office of the Director (BEA-OD)
27	SIMAGALA	ALEXANDER		Division Assistant Chief	Learning Systems	National Educators Academy of the Philippines-PDD
28	VALDEZ	JONA KRISTEN	M.	Division Chief	Operations	Office of the Director (BLSS--OD)
29	VILLANEZA	ROSALINA	J.	Division Chief	Learning Systems	Teaching and Learning Division (TLD)
30	VILLARBA	ANDREW	A.	Division Chief	Learning Systems	Bureau of Alternative Education (BAE) Program Management and System Development Division

